



Liberty Financial Consulting, Inc. is offering individuals accounting services on a monthly subscription. The subscription rate is \$20/mth. The following services will be provided as part of the subscription:

- Tax planning for estimated tax calculation (2hrs)
- W4 evaluations - 2x per year (2hrs)
- Up to 5 hrs of additional consultation time (included in this time are phone consultations, email correspondence, & special projects)
- End of year review (planning for tax preparation) - (1hr)
- 15% discount on tax preparation (individual only)
- Must participate for a minimum of 6 months. If plan cancelled before 6 months from the date of the contract, a \$50 fee will be assessed.

The time listed above is for a 12 month period (from the time contract starts). Any time beyond the allotted amount above would be charged at the special billing rate (\$45/hr) during the subscription period. Once the subscription period has ended and client does not renew, then the normal billing rate will be assessed on all services provided thereafter (normal billing rate is \$60/hr). One can renew the subscription at the end of the contract period to avoid direct billed hours. This subscription is separate from any subscription available to businesses. (Contact LFC for further information).

It is the responsibility of the client to ensure credit card on file is current. Any disruptions in service due to expired credit card will be assessed a \$50 fee.

And, if you refer someone to this subscription plan, you will receive 1 month free.

To begin, simply fill out the subscription agreement and provide a credit card for the monthly payment. Email the contract & credit card form to customer service email address below.

Customer Service: info@lfconinc.com

Liberty Financial Consulting, Inc.
2499 Rice Street North #103
Roseville, MN 55113
(651) 204 - 6577
info@lfconinc.com

«AddrBlock»

Service Contract
Terms & Conditions

1. Subscription Contract is between _____ and Liberty Financial Consulting, Inc. (LFC).
2. Accounting Services will consist of the services outlined in the attached letter.
3. The contract is for \$20 per month and will start _____.
4. Client must continue the plan for a minimum of 6 months. Thereafter, client can discontinue plan at any time. Must continue plan for 9 months to qualify for tax preparation discount. Contact LFC within 2 weeks of the 1st of the month to ensure cancellation of payment plan is complete.

Client

Date

Brian Marum
President
LFC

Date

Liberty Financial Consulting, Inc.
Automatic Credit Card Billing Authorization Form

Customer Information (to be completed by merchant)

Customer Name

Customer Account Number

Phone

Payment Information (to be completed by merchant)

I authorize Liberty Financial Consulting, Inc. to automatically bill the card listed below as specified (check one):

Amount: \$ _____

Frequency:

_____ Weekly

_____ Bi-Weekly

_____ Semi-Monthly

_____ Monthly

_____ Quarterly

_____ Semi-Annually

_____ Annually

Start billing on: ____/____/____

End billing when: ____ Contract Expires

_____ Customer provides
written cancellation

Credit Card Information (to be completed by customer)

Credit Card Type

Card Number

Expires

____/____

Cardholder's Name

Cardholder's Zip Code

(as shown on credit card)

(credit card billing address)

Customer Signature

Date
